

IEEE ICC 2009 | June 14 – 18 Dresden, Germany

## EXHIBITION BOOKING FORM

### Conditions of Booking

**Cancellation** In the event of cancellation and provided that written notice is received by **10 April 2009**, a handling fee of EUR 100 is charged. In the event of cancellation and provided that written notice is received by **22 May 2009** a refund of 50% of the total fee will be made. If no notice of cancellation is received, no refund can be made. The IEEE ICC 2009 reserves the right to cancel any event. In this case, the full fee will be refunded.

**Exhibition Space Assignment and allocations** It is understood that the IEEE ICC 2009 reserves the right, in the interests of optimum traffic control and exhibit exposure, to relocate those exhibits which may be affected by a change in the floor plan.

**Exhibitors** Exhibitions will be limited to those companies or other organisations offering materials, products or services of specific interest to registrants. The IEEE ICC 2009 reserves the right to determine the eligibility of any product for display.

**Admission** Exhibits will be open free of charge to all conference delegates. For others a nominal fee may be charged. The IEEE ICC 2009 reserves the right to refuse admission to any person(s) including children of exhibitors or visitors, in the interest of safety and welfare of those persons and exhibitors.

**Exhibits and Appliances** Common sense governs the kind of exhibits permitted at the exhibition. Attractive, informative and attention-getting exhibitions are encouraged. In no event, however, shall any exhibit interfere with any neighbouring exhibit in the judgement of the Institution.

**Electrical Safety** All wiring on displays or display features must conform to the minimum standards established by various governmental agencies and standard fire inspection ordinances. All display wiring must exhibit the seal and or such other seals of official approving agencies as may be required at the site of the exhibition.

**Data Protection** Information provided by you on this form will be processed by the IEEE ICC used for the purpose of the goods and services ordered by you, and for billing accounts.

Complete and return this form to:

**TU Dresden**  
Peter Rost  
Helmholtzstrasse 10  
01069 Dresden  
GERMANY  
Tel.: +49 (0)351 463 41042  
Fax: +49 (0)351 463 41099  
or email:  
[ICC2009@vde.com](mailto:ICC2009@vde.com)

### Company Details (Please complete in CAPITALS)

Company Name (to appear on all publicity): \_\_\_\_\_

VAT taxpayer number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Department: \_\_\_\_\_

Address for Correspondence: \_\_\_\_\_

City \_\_\_\_\_

Zip code \_\_\_\_\_ Country \_\_\_\_\_

Business Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

### FEES AND CHARGES

		€	p
Shell Scheme	Price per booth		
Exhibition booth 2m x 3m	€2,500*		
Exhibition booth 2m x 6m	€5,000*		
Exhibition booth 2m x 9m	€7,500*		
Exhibition booth 2m x 12m	€10,000*		
<b>TOTAL REMITTANCE</b>		€	

### Additional Notes (please note whether you prefer terrace or ground level):

### Payment Details

Please indicate the method of payment: Credit Card  Check  Wire transfer

**Check and Wire transfer:** Upon receipt of this form, you receive further details on the payment.

**Credit Card** Visa  MasterCard  AMEX

Card Number																				
Valid From																				
Expiry Date																				

Cardholder's Name \_\_\_\_\_

Full registered address of Cardholder (if different from above) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I agree to the terms and conditions as stated in this form

Signed ..... Date .....

Print Name .....

Company Name .....

\*German VAT will not be charged as exhibition booths are VAT exempt in Germany. In case you are a VAT taxpayer, please provide your VAT number in the respective field. After receipt of your booking request, we will send you the invoice with detailed payment information.